



AWANA PARENT CLUBBER MANUAL 2017-2018

AWANA Levels

Puggles: two years old as of September 1, 2017

Cubbies: ages three to four as of September 1, 2017

Sparks: Kindergarten through second grade.

Truth and Training: Third through Sixth Grade

Meetings at: **Parkway Baptist Church**
1501 Southwest Parkway
College Station, TX 77840
979-693-4701

When: **Wednesday Nights from 6:00pm-7:30pm**

Drop-off and Pick -up Procedures:

The safety and security of the children is our primary concern. Clubbers are to be signed in by their parent at the front of the Sanctuary starting at 5:50 pm. Children should not arrive before 5:50 pm as childcare is not provided. Parents should stay with their child until the child is signed in and enters into the sanctuary. Parents are invited and encouraged to stay and volunteer in AWANA clubs or to attend a Bible study in building C. Parents will sign their children out each night after AWANA. Parents will sign their child out and line up by the door. At that time, an AWANA volunteer will call for your child and dismiss them to you. Please move away from the door after you have received your child to avoid congestion and allow for smooth exit for all families. All children must be signed in at the sign-in desk and signed-out at the same desk regardless of whether you are late for arrival or early for pick-up.

Directors: Each age group has a director which is responsible for leading, teaching, and organizing that group.

Leaders and Listeners: Each age group has several adults working with clubbers to help them with memorization and then to listen as they pass sections of their book.

Secretaries: Each age group has a secretary to work with the leaders in recording each clubber's progress, attendance, etc.

WHAT HAPPENS AT AWANA?

AWANA Club, the Wednesday evening program for children ages two through sixth grade, stands for “**Approved **Workmen **Are **Not **Ashamed**” from 2 Timothy 2:15.********

Its purpose is two-fold:

- To draw boys and girls from the community into the club’s activities where they may hear the Gospel and receive Christ as their Savior.
- To help club members understand the Word of God through Scripture memory and by applying those truths to their daily lives.

Club time- from 6:00 to 7:30 p.m. on Wednesday evening is divided into segments.

The Puggles (2 year olds) schedule is different from the schedule below. Their schedule is appropriate to their age level.

Flag Ceremony: (5 minutes)

At the start of each club, we pledge to the American Flag, the Bible, and the Christian Flag. This helps to instill a sense of patriotism, discipline, and respect for the Word of God.

Handbook Time: (25 minutes)

Clubbers will meet with a leader or a listener during this time. They recite the verses they have memorized and demonstrate an understanding of the Bible passages. They receive awards for every section they complete (a section is a group of verses, Bible passages, or activity).

Game Time: (25 minutes)

This is very often the clubber's favorite part of the night at AWANA. Four teams play games in which all clubbers can participate. The games are fun and include running, hopping, relay races, etc. The games are fast paced and allow even boys and girls that do not ordinarily feel comfortable with athletics to participate and excel.

Lesson Time: (25 minutes)

During lesson Time, clubbers hear Bible stories or stories containing the salvation message.

AWANA STORE

The AWANA Store will be held twice during the club year for Sparks and T&T groups, at the end of each semester. AWANA bucks are awarded for each section completed as a clubber goes through a handbook. AWANA bucks will also be given if the clubber is in uniform, brings their handbook, brings their Bible and brings a guest.

WHAT'S THE COST?

The registration fee will supply each member with a handbook and vest or T-shirt. The handbook is important because your child uses it to move through the various achievements available to him/her. The vest or T-shirt is also important because all the awards earned are worn on it and it serves as a unifying factor for the club.

The cost of your child's registration is listed below.

Puggles There is no book for Puggles and shirts are optional.	\$ 0.00
First year Cubbies Includes vest, handbook & bag	\$38.00
Returning Cubbies Includes handbook	\$26.00
First year Sparks Includes vest & handbook	\$35.00
Returning Sparks Includes handbook	\$25.00
First year Truth and Training (3rd grade and 5th grade) Includes T-shirt and handbook	\$37.00
Returning Truth and Training (4th grade and 6th grade) Includes handbook	\$25.00

Members who join the program mid-year will pay a pro-rated registration fee. Also, no child will be denied membership to AWANA. **Scholarships are available.** Those who would like to be considered should inform those at the registration table. You are more than welcome to make payments for your child across the AWANA term. This should also be stated while registering.

CLUB MEMBERSHIP

At the first AWANA meeting, your clubber will bring home an entrance booklet that is the first step to club membership. We hope you will help and encourage your child to complete this booklet. When he/she has done this, he/she will be a club member and will receive a handbook and uniform or vest. Church membership is not required for children to participate in club.

SOME RULES AND EXPECTATIONS

- During the AWANA year (September through May), clubbers will remain in the same club.
- Complete uniform with earned awards is to be worn each week after the clubber passes his entrance booklet. Awards cannot be given when a clubber is-not wearing his/her uniform.
- Clubbers are not permitted to wear hats or caps during club time.
- Personal balls, video games and toys are to be left at home.
- Because of game time, when girls wear dresses or skirts, they should wear shorts underneath for modesty.
- Clubbers must wear tennis shoes to participate in game time. Flip flops are not allowed.

HANDBOOK PROGRESSION

Now that your child has a handbook, what's next?

PUGGLES

Puggles have a general bible theme for the night but no workbook or homework.

CUBBIES

All Cubbies will start in the same handbook each year. LEARNING LEVEL A is the basic Cubbies program found in the handbook. Cubbies complete one Bear Hug each week. All children work on the same Bear Hug at the same time. The children learn the verse and complete the Bear Hug at home. Cubbies need only to complete LEARNING LEVEL A to earn a Cubbies Book Award.

Each Bear Hug also has an optional LEARNING LEVEL B. This level, called Under the Apple Tree, is an optional lesson-related activity that children can do with their parents.

SPARKS

ENTRANCE BOOKLET

Upon entering Sparks, each clubber will be given an entrance booklet entitled "Flight 3:16" Once the entrance book has been completed, the clubber will receive his/her Sparky vest, handbook and membership card.

RED JEWELS

There are four red jewels in each handbook with memory work. All sections in the red jewels must be completed in order, no skipping around.

GREEN JEWELS

Each handbook contains four green jewels which are divided into sections. Clubbers may work on green jewels at the same time as the red jewels. The sections in the green jewels may be completed in any order. Some of the green jewels require a longer period of time to complete, so clubbers should begin working on them right away.

BLUE JEWELS

The final four jewels available for Sparkies are the blue jewels. These jewels are distributed four times a year and are given for regular attendance.

TRUTH AND TRAINING

ENTRANCE BOOKLET

Each clubber will receive a Start Zone entrance booklet when he/she attends club the first time. Once the clubber completes the entrance booklet he/she is a club member and will receive their handbook and uniform.

HANDBOOKS

There are four handbooks in The Ultimate Adventure Series. Achievements are divided into eight segments. Each segment contains seven sections.

Clubbers complete the first handbook first, no matter when they begin club. Most clubbers will complete one book per year. If a clubber begins club after third grade, he/she can do multiple books in a single year. But no clubber should ever advance beyond his or her grade level. A clubber who begins in third grade may not advance to the next workbook. Extra credit material is available for these clubbers.

EXTRA-CREDIT WORK

Each segment contains two Silver level and two Gold level sections. These sections are not required for book completion. Clubbers can deal with these sections in several ways:

- Mature or motivated clubbers can pass these sections as they work through the book
- Clubbers who finish books early can go back and complete these sections,
- Clubbers can skip these sections altogether

AWARDS

Awards are tangible items of recognition given upon completion of memory work.

Guidelines for completion of Handbooks

1. Clubbers may be given two helps per section. A help equals three words or less, or any other hint.
2. Clubbers must recite both reference and verse.
3. Clubbers should be able to demonstrate an understanding of the Bible verse or verses they have recited. They should know the meanings of the words in bold type.
4. Clubbers who enter the club later in the year will not be required to fulfill the attendance requirements to complete their handbook. A clubber who makes the extra effort to complete a handbook in less than a year deserves the award, regardless of the length of time in the club.

Requirements for Receiving Awards

In addition to completing the handbook requirements, clubbers must demonstrate a cooperative attitude and exemplary conduct in the AWANA program. Clubbers are eligible for extra awards only on the leader's recommendation. Clubbers should have handbooks in their possession as proof of their work in order to receive awards. Handbooks must be complete, with all required sections signed and dated by a club leader. If a handbook is lost, it must be replaced by a new one with all the sections signed and dated, according to club records, by a club leader.

Clubbers must be wearing their uniform to receive their awards.

ATTENDANCE

Attendance records are kept for club attendance. Stickers, emblems, or jewels are given at the end of each semester for fulfilling the attendance requirement. Sunday School/Church attendance is tracked simply through the honor system (the clubber reports whether he/she attended the previous Sunday). Club attendance is tracked each week.

CLUB DISCIPLINE

AWANA uses a five count and three count system for maintaining discipline within the club.

The Five Count

The five count is a general call to order and is given by a leader at any time. The leader will count to five loudly while holding his hand aloft. This is a signal for all adults and clubbers to be quiet as possible before the number five is said.

The Three Count

The three count generally is for the clubber who does not follow the rules or who is misbehaving. After failing to respond to a leader's admonishment to behave, a ONE count will be given. Further behavioral problems will be followed with a TWO count. The clubber will be counseled, letting him know what he has done to receive the counts and the consequences of further problems. Should a clubber receive another count, the THREE count, he will be removed from the club activity and, along with the commander, further counseled about his behavior. When a clubber receives a THREE count, the club director will contact the parent/guardian to explain the behavior problem. If there are further disciplinary needs they will be addressed by the commander and director in consultation with the clubber's parent/guardian.

EXTRAS

The AWANA catalog and www.AWANA.org online store has more to offer your clubber than just the vest/shirt and workbook. They have CDs that contain your child's verses put to music, fun book bags, and other odds and ends that would make great Christmas or birthday presents. Each age group, Cubbies, Sparks, and Truth and Training has these helpful resources and fun items that your clubber will love.

To view these items, go to www.AWANA.org and go to their online store. If you do not have access to the internet, the church has catalogs that you may browse through immediately before or immediately after the AWANA club time.

To make your order clear and easy to understand, please use an AWANA club order form. Make sure the amount is totaled and has your name and your child's name on it. You must pay at the time you place your order. All checks need to be made out to Parkway Baptist Church. You may give the order form and the amount due to one of your child's leaders or to our AWANA secretary.